



Selecta Trading SRL is part of the **Selecta Group**. The Selecta Group is a leading global breeder, grower and marketer of innovative ornamental plants and crops. Our breeding activities comprise bedding and balcony plants, houseplants, perennials and cut flowers. With our production sites and sales companies in Europe, Africa, Asia and America, we serve all relevant markets worldwide.

For our office in Latina, we are currently looking for an

Application Administrator (m/f/x) **Focus on ERP-System**

YOUR TASKS

- Receiving enquiries, bugs, errors and problems from the Selecta Group worldwide (1st and 2nd level)
- Analysing and solving of incident and service tickets (1st level support)
- Creation and maintenance of user accounts and authorisations
- Independent monitoring and trouble shooting in our ERP-backups at our various locations
- Provide locally hardware assistance
- Assisting in diverse IT projects as well as independent takeover of sub-projects
- Support in the procurement process of hardware

YOUR PROFILE


- Successfully completed training or studies in IT or comparable qualification. Beginners are welcome
- Experience in IT support
- First experience with ERP systems
- Interest in interaction between business processes and IT
- High service orientation regarding end-user support
- Very good communication skills
- High motivation to drive change
- Enjoy working in an international team
- Very good knowledge of English


WE OFFER


- Flexible arrangement of working hours
- Onboarding plan incl. 3-6 months intensive training in our headquarter in Stuttgart
- Opportunities for further training in our highly motivated, international IT team
- Independent work in a modern, safe and international working environment
- Business phone
- Regular stays in our headquarter in Stuttgart
- Housing possibility

DID WE SPARK YOUR INTEREST?

Please send your detailed application including your salary expectations and the possible starting date to **Karen Sander**.

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 www.selecta-one.com